

## **RECORD OF PROCEEDINGS**

### Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting

Regular Meeting, September 12, 2017

- A. The meeting was called to order at 6:30 p.m. in the Community Room by President Tom Lyons.
- B. Members present were Jeff Armstrong, Melissa Burtch, Tom Lyons and Matt Swygart.
- C. Nonmembers present were Tom Stankard, Michelle Tribolet, Bryan Schoenleben, Anita Morton, Matt Triplett, Mark Esselstein, Brian Woods, Brian Fortkamp, Treas. Debra Pierce and Supt. Jeanne Osterfeld.
- D. **RESOLUTION NO. 1709001**  
Moved by Burtch and seconded by Armstrong the agenda be approved as amended.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.
- E. **RECOGNITION OF VISITORS**
  - 1. Reception of Public
  - 2. Athletic Boosters-Bryan Schoenleben clarified a quote of \$23,950 for a softball press box/concession stand. Athletic Boosters will pay up to \$15, 000.
- F. **RESOLUTION NO. 1709002**  
Moved by Swygart and seconded by Burtch the following Treasurer's Consent Items be approved as presented:
  - a. Approve the following meeting minutes:

August 8, 2017

Regular Meeting
  - b. Approve the Treasurer's Report and Payment of Bills as presented.
  - c. Adopt the 2017/18 Permanent Appropriations as presented.
  - d. Approve transfer of \$850.50 from the Class of 2017 (Fund 200 SCC 9017) to the Class of 2018 (Fund 200 SCC 9018).
  - e. Approve payment of \$9,462 to Trevelin Conn for salary schedule column advancement to Master's Degree for fiscal years 2015, 2016, and 2017, per ORC 2305.07.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.
- G. **ADMINISTRATIVE REPORTS**  
Administrative Reports are included in supplemental minutes.
- H. **SUPERINTENDENT'S REPORT**
  - 1. October Board Meeting will be held at Mendon Library at 6:30 p.m.
  - 2. Career Advising Policy – Review and Affirmation
  - 3. Food & Beverage Policy – Review and Affirmation
- I. **RESOLUTION NO. 1709003**  
Moved by Burtch and seconded by Armstrong the following Superintendent Consent Items be approved at presented:
  - a. Grant permission to Mr. Alan Post, Agriculture Teacher and FFA Advisor, to take approximately 20 students to the National FFA Convention to be held in Indianapolis, IN October 24 – October 27, 2017.

## RECORD OF PROCEEDINGS

### Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting Regular Meeting, September 12, 2017

- b. Accept the resignation of Shawn Jones as a secretary effective August 14, 2017.
- c. Accept the resignation of Bianka Jenkins as Head Preschool teacher effective the 2017-18 school year.
- d. Approve the following as mentor teacher for the 2017-18 school year:

<u>TEACHER</u>	<u>MENTOR TEACHER</u>
Alexis Line	Kyle Ahrens
- e. Establish the district tuition rate for the 2017-18 school year to be \$5,720.51 as determined by the Ohio Department of Education.
- f. Approve the van driver list for the 2017-18 school year and any other driver that may become certified throughout the school year as per attached.
- g. Approve the overnight field trip request of Mrs. Julia Clark for the FCCLA to attend the FCCLA Leadership Training (FLT) in Marengo, OH October 9-10, 2017. The trip will include approximately 3 students.
- h. Approve the overnight field trip request of Mr. Kevin Browning for the wrestling team to Camp Palmer November 3-5, 2017. The trip will include approximately 25 students.

ALL SUPPLEMENTAL CONTRACTS ARE ISSUED WITH THE NOTATION THAT THEY ARE PER THE ADOPTED SALARY SCHEDULE AND ARE AUTOMATICALLY NON-RENEWED AT THE END OF THE RESPECTIVE SCHOOL YEAR. INITIAL EMPLOYMENT IS CONTINGENT UPON A SATISFACTORY BCI&I & FBI REPORT, POSSESSING OR OBTAINING, IN A TIMELY MANNER, ANY NECESSARY CERTIFICATION REQUIRED BY THE POSITION AND AN ADEQUATE NUMBER OF PARTICIPANTS.

**The following supplemental position is for the 2017-18 school year:**

- i. Approve Dan Cairns as a Varsity Assistant Football Coach.
- Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.

**J. RESOLUTION NO. 1709004**

Moved by Armstrong and Seconded by Burtch the Board approve Kyle Ahrens as the lead mentor for the 2017-18 school year. The rate of pay is \$500.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.

**K. RESOLUTION NO. 1709005**

Moved by Armstrong and Seconded by Burtch the Board approve the Department and Grade Level Chairs for the 2017-18 school year. Rate of pay will be \$500.

Jenny Fisher – K  
Jennifer Poor – 1<sup>st</sup> Grade  
Kyle Ahrens – 2<sup>nd</sup> Grade  
Teri Samples – 3<sup>rd</sup> Grade  
Kasey Gerlach – 4<sup>th</sup> Grade  
Holly Strunk – Intervention Specialist  
Shannon Painter-Carpenter – Specials  
Suzanne Staley – 5<sup>th</sup> Grade  
Ashleigh Clay – 6<sup>th</sup> Grade  
Jennifer Smith – 7<sup>th</sup> Grade  
Kevin Kramer – 8<sup>th</sup> Grade  
Elizabeth Overman – Intervention Specialist

## RECORD OF PROCEEDINGS

### Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting Regular Meeting, September 12, 2017

Danielle Profit – Math  
Anita Morton – Science  
Joe Falk – Social Studies  
Leah Etgen – English  
Curtis Hamrick – Others

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.

ALL SUPPLEMENTAL CONTRACTS ARE ISSUED WITH THE NOTATION THAT THEY ARE PER THE ADOPTED SALARY SCHEDULE AND ARE AUTOMATICALLY NON-RENEWED AT THE END OF THE RESPECTIVE SCHOOL YEAR. INITIAL EMPLOYMENT IS CONTINGENT UPON A SATISFACTORY BCI&I & FBI REPORT, POSSESSING OR OBTAINING, IN A TIMELY MANNER, ANY NECESSARY CERTIFICATION REQUIRED BY THE POSITION AND AN ADEQUATE NUMBER OF PARTICIPANTS.

- L. RESOLUTION NO. 1709006  
Moved by Burtch and Seconded by Lyons the Board approve amending the contract of Leslie Baltzell to Co-Assistant Band Director for the 2017-18 school year.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.
- M. RESOLUTION NO. 1709007  
Moved by Burtch and Seconded by Lyons the Board approve Amy Roth as Co-Assistant Band Director for the 2017-18 school year.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.
- N. RESOLUTION NO. 1709008  
Moved by Burtch and Seconded by Lyons the Board approve issuing a one year contract to Lynette Hughes as a secretary effective the beginning of the 2017-18 school year. Mrs. Hughes will be placed at five years' experience on the salary schedule.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.
- O. RESOLUTION NO. 1709009  
Moved by Burtch and Seconded by Swygart that the Board pursuant to Ohio Revised Code Section 121.22 adjourn to executive session for the express purpose of discussing the Appointment or Evaluation of Personnel and Property Purchase or Sale.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.

Time Entered: 7:08 p.m.

Time Returned to Regular Session: 8:15 p.m.

- P. RESOLUTION NO. 1709010  
Moved by Lyons and seconded by Armstrong the meeting be adjourned.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes. The motion carried 4-0.

Time: 8:20 p.m.

## **RECORD OF PROCEEDINGS**

Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting  
Regular Meeting, September 12, 2017

SIGNED \_\_\_\_\_

ATTEST \_\_\_\_\_